



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
Maulana Azad College



NAAC'A+'Grade(Cycle-3)
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ISO Certified:14001:2015,50001:2018,9001: 2015

NoticeNo.165

Date: 05/11/2025

In pursuance of the Notice No. 159 dated 01.11.2025, it is hereby notified for all concerned that the **Payment & Physical Verification** of documents of the students seeking admission to the Undergraduate Courses for the Academic Session 2025–26 (**Mop up Round, Standalone Admission**) will be conducted as per the following schedule:

Event	Date	Timings
Payment for Mop up List 1	06.11.2025 (Thursday)	11:00 hrs. to 15:59 hrs.
Payment for Mop up List 2	06.11.2025 (Thursday)	18:00 hrs. to 23:59 hrs.
Payment for Mop up List 3	07.11.2025 (Friday)	10:30 hrs. to 14:00 hrs.
Document verification for Mop up List 1	06.11.2025 (Thursday)	11:00 hrs. to 17:00 hrs.
Document verification for Mop up List 2	07.11.2025 (Friday)	10:00 hrs. to 17:00 hrs.
Document verification for Mop up List 3	07.11.2025 (Friday)	12:00 hrs. to 17:00 hrs.
Applicants are advised to follow the payment timings strictly.		
Event: Physical Verification		
Programme	Venue	
B.Sc. Major in Physics, Chemistry, Mathematics, Statistics, Zoology, Botany, Microbiology, and B.A. Major in Sociology, English & Urdu	Respective Departmental Staff Rooms	
B.A. Major in Islamic History & Culture	Room for Entry into Service at 2 nd Floor	
B.A. Major in Bengali, Sanskrit, Philosophy, Arabic, Arabic MDC and B.Sc. Economics	Teachers' Room at 1 st Floor	
B.A. Major in Persian and MDC in Persian	Central Library Reading Room at 1 st Floor	
B.A. Major in History & Political Science	Physics Department	
B.Com. Major	Departmental Staff Room (2 nd Floor)	

PAYMENT LINK WILL BE ACTIVE AS INDICATED ABOVE IN THE TABLE. PAYMENT BEYOND SPECIFIED TIME WILL NOT BE CONSIDERED IN ANY CASE.

Students are directed to report the above mentioned venues on the scheduled dates with the following documents (in original and one self-attested photocopy).

1. Admission Form (print copy)
2. Admission Payment Receipt
3. Aadhar Card
4. 10th Std. Admit Card/Birth Certificate (for age proof)
5. Mark sheet of 10th and 12th Std.
6. Caste Certificate (if applicable)
7. PWD Certificate (if applicable)
8. EWS Certificate (if applicable)
9. University of Calcutta Registration Certificate (if already registered with CU)
10. Migration Certificate (if applicable)
11. Anti-ragging declaration in prescribed format following the link given [Anti-ragging declaration submission online](#) . For more information [Accessing the UGC Anti-ragging website](#) & [Filling up the Anti-ragging Undertaking](#)

Admission is subject to cancellation if any information provided by the candidate is found to be incorrect. **Parents or guardians will not be permitted to enter the college premises on the scheduled reporting dates.** In the event that a candidate is unable to report in person due to unavoidable circumstances, a parent or guardian may report on their behalf. In such cases, they must carry all the required documents along with a valid authorization letter issued by the candidate.


Principal
Maulana Azad College
Kolkata